

# 見本(記載例)

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日本語版を使用してください。

## FY2026 Application Form

### Application for School Expense Support for the Academic Year 2025

(あて先) 福岡市教育委員会

On behalf of my household and with the consent of all household members, I agree to the following terms and conditions of school expense support for the 2026 school year, and I apply for the school expense support by attaching the necessary items.

#### [Terms and conditions]

- I consent to the Fukuoka City Board of Education and my child's school collecting and sharing, as necessary for the administration of school expense support, information concerning the head of household and household members, including their names, addresses, schools and income status, as verified through relevant documents such as local tax, pension, childcare allowance and public assistance records.
- I consent to the Fukuoka City Board of Education, my child's school or Fukuoka City using information related to school expense support solely for the purposes of school lunch fee administration and the determination and implementation of programs of Fukuoka City that require eligibility for such support.
- If I fail to make payments to my child's school for any items covered by school expense support (including any outstanding amounts at the time of application), I consent to the Fukuoka City Board of Education transferring all school expense support payments, excluding enrolment preparation benefits and school trip expenses, to an account managed by the school principal.
- When school expense support payments are transferred from the Fukuoka City Board of Education to an account managed by the principal of my child's school, I authorize the school principal to request, receive and return the school expense support, use the funds to settle any outstanding payments with the school and appoint a second representative.
- I grant my child's school principal the authority to request, receive, and return the school trip expenses, use the funds to cover the trip costs and appoint a second representative.
- If a balance remains after the necessary payments outlined in statement 4 have been made, I agree that the remaining funds will be transferred to the bank account specified in my application, with any transfer fees incurred deducted from the amount transferred.

[Date of application]

[フリガナ]

××××年 ××月 ××日

Name of the applicant  
(parent or guardian)

フクオカ タロウ

福岡 太郎

### 1. Applicant's address and telephone number

Address	福岡市 中央 区 天神×丁目×番×号
Name of the apartment block	〇〇マンション ××号室
phone number	××× - ×××× - ×××

### 2. Your child's name, date of birth, and name of the school they attend

フリガナ	フクオカ ハナ	Date of birth	××××年 ××月 ××日	Name of school attended	〇〇小 学校
Name	福岡 花	birth		attended	

※Please provide the details of your oldest child currently enrolled in elementary or junior high school.

### 3. Please specify how you would like to receive your school expense support.

- Directly transferred to the bank account of the parent/guardian (The same account used in FY2025)
- Directly transferred to the bank account of the parent/guardian (Select this option if you are applying for school expense support for the first time in Fukuoka City or if you wish to change the account for receiving the support.)

Name of financial institute	Head office/branch name	code	Account number	Account name(カタカナ)
〇〇銀行	〇〇支店	×××	×××××××	フクオカ タロウ

Note 1: Please attach a copy of your bankbook, cash card, or any other document that verifies your account information.

Note 2: The account holder must be the applicant. You are required to submit your account details for receiving school expense support, even if you have already provided this information to the school for payment of lunch and miscellaneous fees.

Transferred to the bank account of the school's principal and then transferred to that of the parent/guardian. (You are responsible for covering any transfer fees.)

Transferred to the bank account of the school's principal and then paid in cash directly to the parent/guardian by school.

Please see the other side of the form.

#### 4. Eligibility

We will assess your eligibility based on your taxable income (Requirements ②⑥) and the Child-care Allowance (Requirement ⑤) you receive. In principle, supporting documents are not required. However, if any of the following applies to you, please tick the relevant box(es) and submit the necessary documents.

- I moved to Fukuoka City on or after January 2, 2025.  
→ Please complete the 'Household Composition' section on page 3, listing the names and dates of birth of all household members, along with the dates of any changes.
- You began receiving the child care allowance for single-parent families in Fukuoka City less than three months ago.  
→ Please submit a copy of the childcare Allowance.

Even if you do not meet requirements ②, ⑤, or ⑥, you may still be eligible if you meet any of the conditions listed below. In such cases, once the supporting documents are confirmed, approval for school expense support will generally be granted regardless of income. Please tick the applicable box(es) and submit the

- 【Eligibility requirements①】 Your public assistance was discontinued or suspended on or after January 1, 2026, but you are still facing financial difficulty in paying for school-related expenses.  
→ Please submit a copy of the notification regarding the suspension or termination of your public assistance.
- 【Eligibility requirements③】 Your National Pension Insurance premiums have been fully exempt.  
\*You are not eligible if you are exempt from National Pension premiums as a Category 1 insured person during a defined period of childcare.  
→ Please submit a copy of the notification of Approval for National Pension Premium Exemption.
- 【Eligibility requirements③】 Your National Health Insurance premiums have been fully exempt.  
→ Please submit a copy of the notification of Decision on Approval for National Health Insurance Premium Exemption or Reduction.
- 【Eligibility requirements④】 You are registered as a day laborer with Hello Work.  
→ Please submit a copy of the insurance book for persons insured for daily labor.
- 【Eligibility requirements④】 You received loans under the living and welfare fund loan program within the past month.  
→ Please submit a copy of the notification of Decision for a Loan under the Living and Welfare Fund Loan Program.

#### 5. Please tick all that apply to describe your household. ※Please select all that apply.

- Your current household members differ from those recorded on the residence record (jūminhyō) as of January 1, 2026, due to marriage, changes in living arrangements, divorce or other circumstances.  
→ Please complete the 'Household Composition' section on page 3, listing the names and dates of birth of all household members, along with the dates of any changes.
- My spouse lives separately (e.g., for work).  
Or, my child is dependent on a person other than the parent or guardian for tax and health insurance purposes.  
→ Please submit a copy of your tax certificate or tax exemption certificate issued by the municipality of your previous residence with this form.  
If you have recently moved from outside Japan, you must attach documents that verify your income for 2024.
- I do not live with my spouse and am currently undergoing divorce mediation or court proceedings.  
→ Please provide the details of your spouse living separately below.  
Please also attach any relevant information on your current situation (e.g. court documents).

[Name, date of birth and registered address of the applicable person (e.g. parent living separately)]

フリガナ		Date of birth	年	月	日	Municipality of residence as of January 1, 2025	<input type="checkbox"/> Within Fukuoka
Name							<input type="checkbox"/> Outside Fukuoka

- Being a single-parent household.
- There is a child in your household who transferred schools during the 2026 academic year. [Name of their previous school 学校]
- None that apply.

Your Household Composition ※ Fill in this section if you have checked 'My current household composition differs from the residence record as of January 1, 2026' on page 2.

① Current household composition

Relationship to the applicant	(フリガナ) Name	Date of birth	Occupation or school/grade/class	Municipality of residence as of January 1, 2025
Name of the applicant (parent or guardian)		. .		<input type="checkbox"/> Within Fukuoka City <input type="checkbox"/> Outside Fukuoka City
		. .		<input type="checkbox"/> Within Fukuoka City <input type="checkbox"/> Outside Fukuoka City
		. .		<input type="checkbox"/> Within Fukuoka City <input type="checkbox"/> Outside Fukuoka City
		. .		<input type="checkbox"/> Within Fukuoka City <input type="checkbox"/> Outside Fukuoka City
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		. .		<input type="checkbox"/> Within Fukuoka City <input type="checkbox"/> Outside Fukuoka City
		. .		<input type="checkbox"/> Within Fukuoka City <input type="checkbox"/> Outside Fukuoka City
		. .		<input type="checkbox"/> Within Fukuoka City <input type="checkbox"/> Outside Fukuoka City

② The date the change occurred

年	月	日
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[Your divorced or deceased partner]

フリガナ	
Name	
Date of birth	. .
Address	

③ Reason for the change in household composition

- Increase in household size due to births or new residents
- Decrease in household size due to the death or move-out of your child
- Increase in household size due to marriage or the move-in of your partner
- Decrease in household size due to divorce or the death of your partner
- Please provide a detailed description of your situation in the box below.

Please provide the required details.

※ The address is required only if you are divorced and your former spouse has moved out.

Other reasons	
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